

**Planning Commission Meeting Minutes
June 9, 2020**

Acting Chairperson Tammy Higgins called the meeting to order at 7:05pm in the absence of Chairperson Dan Alderson.

Pledge was said by all.

Members present were Patty Dunn, Tammy Higgins, Joe Parker Trustee, Anne Allen Zoning Administrator, and Mary Wood Recording Secretary. Those absent Chairperson Dan Alderson and Sheri VanWyck.

Motion made by Patty Dunn to approve minutes 2nd by Tammy Higgins. All ayes. Motion carried.

Agenda was approved with one correction (correction being February to March on the minutes).

First call to Public

Julie Dailey, Deputy Treasurer was present. She made a few remarks about herself and that she is running for Iosco Township Clerk.

Reading of Communications.

Only one communication from Mark Eidelson. Mr Eidelson recommended that if the Planning Commission was comfortable with the revisions made on the draft Plan, then a motion needs to be made to request the Township Board's authorization to distribute the draft Plan.

The motion is as follows: *Pursuant to Sec. 41 of the Michigan Planning Enabling Act, the Planning Commission hereby requests the Township Board to authorize the distribution of the current draft Master Plan dated May 29, 2019 (Appendix D maps dated April 18, 2019), as revised according to The list of revisions presented in the February 13, 2020 letter from Landplan Inc., to adjacent Municipalities and other entities as required by the Act.*

Trustee Joe Parker motioned that the Commission use Mr Eidelson's suggestion. 2nd by Tammy Higgins. All ayes. Motion carried.

New Business - Much discussion regarding Article 6 of the Iosco Township Zoning Ordinance, especially Section 6.4 Nonconforming Structures. Zoning Administrator Anne Allen is requesting further discussion on this section especially a better definition of a family dwelling/duplex. She will ask Mr. Eidelson for assistance in this matter also. This action is to avoid situations like a site on Kern Rd and a site on Bull Run Rd. Zoning Administrator A. Allen asked Trustee J. Parker to discuss with the Township Board about a policy on building permits (one permit one building no matter if it's a barn or house and no matter which comes first).

Acting chairperson Tammy Higgins requested that a note be made in the minutes that there were no meetings in March 2020 and April 2020 because of COVID-19 and Governor Whitmer order to self quarantine until further notice.

Township Board Report – Trustee Joe Parker suggested establishing one day a month for Zoning Board of Appeals to meet. This would make scheduling meetings much easier for everyone concerned.

Township Clerk request permission to purchase PPE for upcoming elections in August and November elections.

Zoning Administrator Report

Zoning Administrator A. Allen initiated a “drop box” system to obtain a Land Use Permit. This is to better serve the people of the township requesting permits due to COVID-19 lockdown/quarantine.

12 building permits have been issued so far in 2020. Three permits were issued in May and two in June. Three new dwellings.

ZBA is meeting June 16th for an accessory structure to be built in front of an existing dwelling.

Second call to the public.

T. Higgins inquired about the “cleanup” person the township has hired to cleanup the roadsides. Seems there is a considerable amount of littering and dumping that hasn't been picked up.

Meeting adjourned at 7:48pm